

**CITY OF STANDISH  
DOWNTOWN DEVELOPMENT AUTHORITY  
February 11, 2020  
CITY COUNCIL CHAMBERS-399 E BEAVER STREET  
STANDISH MI 48658**

1. **CALL MEETING TO ORDER**  
Chairman Hillman called the meeting to order at 1:00pm.
  
2. **ROLL CALL**  
**PRESENT**  
Curt Hillman, Chairman  
Kevin King, Mayor  
Kim Hadd, DDA Member  
Amanda Pomaville, DDA Member  
Eric Richardson, DDA Member  
Dennis Whitney, DDA Member  
  
**ABSENT**  
Dennis Wiltse, DDA Member  
Robert Wiltse, DDA Member
  
3. **PUBLIC COMMENTS**
  
4. **APPROVAL OF AGENDA**  
Motion by DDA Member Whitney to accept the agenda with the addition of *Poles* under Old Business, seconded by Mayor King. All yeas, motion carried
  
5. **APPROVAL OF MINUTES**  
Motion by DDA Member Whitney, seconded by Mayor King to approve the minutes of the regular DDA meeting on January 14, 2020. All yeas, motion carried.
  
6. **APPROVAL OF FINANCIAL REPORT**  
Motion by DDA Member Whitney, seconded by DDA Member Hadd to approve the financial report as presented. All yeas, motion carried.
  
7. **OLD BUSINESS**
  - A. **Bronner's Credit Update**  
Discussion was held regarding the remaining credit the DDA has with Bronner's. City Manager Nelson verified the credit will be good until we are ready to use it, it will never expire.
  
  - B. **Insurance Updates**  
Discussion was held regarding the DDA needing their own insurance for errors and omissions. City Manager talked with our insurance agent about this topic and she said the DDA is totally covered under the city.

**C. Poles**

Discussion was held regarding running a banner across Cedar Street. After researching the possibilities, it does not look good. DPW Crew Leader Gwisdala is still looking into other options.

Discussion was also held regarding the decorative street lights and the expansion of going down Main Street. City Manager Nelson is waiting for SSI for final costs.

**8. NEW BUSINESS**

**A. Appointment of Vice Chairman**

Discussion was held regarding replacing the Vice Chairman, Abby Moniz. Interested parties included Shayna Castle, Adam Kroczaleski, Julie Hazeltine and Karen Tremble. After discussion, motion was made by Mayor King to select Shayna Castle to fill the vacancy, seconded by DDA Member Pomaville. All yeas, motion carried.

Motion by DDA Hadd, seconded by Mayor King to close the nomination process. All yeas, motion carried.

Next on the agenda, discussion was held regarding the vacant Vice Chairman position. Motion by Mayor King to have DDA Member Dennis Wiltse fill that position, seconded by DDA Member Pomaville. All yeas, motion carried.

**9. OTHER BUSINESS**

Mayor King reported going to the West Branch Round Table meeting, with City Manager Nelson. Meetings will be held every other month.

**10. ADJOURNMENT**

With nothing further to come before the DDA, Chairman Hillman adjourned the meeting at 1:58pm.

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Janice M. Cuttitta  
Recording Secretary

CITY OF STANDISH  
DOWNTOWN DEVELOPMENT AUTHORITY  
March 10, 2020  
CITY COUNCIL CHAMBERS-399 E BEAVER STREET  
STANDISH, MI 48658

1. CALL MEETING TO ORDER

King called the meeting to order at 1:00 p.m.

2. ROLL CALL

PRESENT

Dennis Whitney, DDA Member

Kim Hadd, DDA Member

Denny Wiltse, Vice Chairman

Kevin King, Mayor

Eric Richardson, DDA Member(arrived at 1:15)

Curt Hillman, Chairman

Robert Wiltse, DDA Member

Shayna Castle, Vice Chairman

Amanda Pomaville, DDA Member

ABSENT

None

ALSO PRESENT

Peggy Burtch, Clerk/Treasurer City of Standish, Jerry Nelson, City Manager

3. APPROVAL OF MINUTES

**MOVED** by Whitney and supported by Pomaville to approve the minutes of the February 11, 2020 as submitted. All yeas, motion carried.

4. APPROVAL OF AGENDA

Whitney requested that Christmas Light Poles and Veterans Banners be added under Old Business. Hillman requested that DDA Training be added under New Business.

5. PUBLIC COMMENT

There was no public comment.

6. APPROVAL OF FINANCIAL REPORT

The Board reviewed the Financial Report for the month of February. MOVED by Whitney and supported by Pomaville to accept the financial report as submitted. All yeas, motion carried.

7. OLD BUSINESS

A. VETERANS BANNERS

The Board discussed a program that would allow banners with Veterans Pictures on them placed on the City Street Lights. The Board discussed possible fees and sponsorships of the banners. It was suggested that the DDA contact the American Legion and the VFW for a listing of veterans. Discussion ensued regarding whether the banners should be just City of Standish Veterans or Veterans from Arenac County. B. Wiltse suggested that the DDA start with Veterans that were killed in action.

B. Wiltse and D. Wiltse stated that they were not in favor of charging the families for the banners. Hillman suggested that there could be a possible business sponsorship program. King volunteered to contact Ryan Klenk for prices for such banners.

King stated that he and Nelson are attending some meetings in the City of West Branch and will ask that DDA Board how West Branch City administered their Veterans Banner program.

On a side note, Whitney commented on the condition of the wreath that is placed on the Veterans Memorial at the Courthouse. Whitney hoped that something could be done to improve the quality of the wreath.

B. CHRISTMAS POLES

There was no new information to report and this topic was tabled.

8. NEW BUSINESS

A. DDA TRAINING

Hillman distributed information regarding some a free DDA Training Seminar in the City of West Branch. Hillman said the date for the Training is Thursday, March 19, 2020 and hoped that the members would try to attend.

B. US 23 STREETScape/CONSTRUCTION INFORMATION

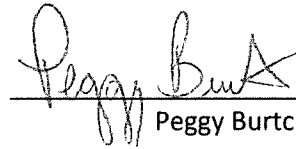
Nelson reported to the Board on some information he has received from MDOT regarding the total reconstruction of US 23 from the South City Limits to Grove Road. Nelson stated that he has been informed that the project has been moved up to the 2021. Nelson stated that this would be a perfect opportunity for the

DDA and the City to work together to place decorative street lights along US 23 and possibly remove the overhead wires. Nelson also stated that may be a grant available to the City and or DDA to assist with the street scape. Nelson stated that he asked Adam Ball from SSI to begin working on the estimate for the project.

Other topics mentioned were the Loyalty Day Parade scheduled for April 25, 2020 and the County Wide Garage Sale scheduled for June 5 & 6.

9. ADJOURNMENT

There being no further business to be brought before this Board, **MOVED** D. Wiltse and supported by King to adjourn the meeting at 1:40 p.m.

A handwritten signature in cursive script, appearing to read "Peggy Burtch", written over a horizontal line.

Peggy Burtch Clerk/Treasurer  
City of Standish