

CITY OF STANDISH  
DOWNTOWN DEVELOPMENT AUTHORITY  
JANUARY 11, 2022  
CITY COUNCIL CHAMBERS  
399 E BEAVER ST.  
STANDISH, MI 48658

1. CALL MEETING TO ORDER

Denny Wiltse called the meeting to order 1:00 pm.

2. ROLL CALL

PRESENT

Karen Tremble, DDA Member  
Eric Richardson, DDA Member  
Dennis Whitney, DDA Member  
Dennis Wiltse, Chairman  
Kevin King, DDA Member, Mayor  
Shayna Castle, DDA Member  
Ryan Klenk, DDA Member

ABSENT

Heather Mori, DDA Member  
Kim Hadd, DDA Member

3. APPROVAL OF AGENDA

MOVED by Shayna Castle and supported by Dennis Whitney to approve the agenda as presented. Motion carried.

4. APPROVAL OF MINUTES

MOVED by Kevin King and supported by Shayna Castle to approve the minutes of October 12, 2021. Motion carried.

5. APPROVAL OF FINANCIAL REPORT

MOVED by Dennis Whitney and supported by Eric Richardson to approve the financial report. Motion carried.

- Kevin inquired about the interest rate that was being earned. There was discussion on possibly finding a CD to invest in or another type of account with a better interest rate/fee.

6. OLD BUSINESS

A. Vet Banners

- There are currently 59 banners, with the possibility of 50 additional ones being sold with a display apparatus used. Individuals that currently have already purchase Vet Banners will have first choice if they would like to purchase a spot in the next display window.

- Ryan would need two to three weeks to obtain the apparatuses.
- Discusses using the display apparatuses to have banners located at the Depot & on the City owned lots by Huntington Bank and the Post Office.
- Kevin suggested that the banners be alternated between the light poles and display apparatuses. The new banners would be displayed on the light poles with the older banners being moved to the display apparatus.
- The banners will be going back up for sale after the loyalty day parade. Banners will be \$200 each being displayed for 2 years. People that purchased a banner the first time will have first choice to continue to take part in the promotion.
- Ryan said that he would place a notice on Facebook
  - Brad suggested placing a notice on the City's Facebook page as well.
- City hall has Vet Banner applications in the office; Kevin also has the original application he created saved on a computer at home, they will be updated to reflect the current year.

#### B. Weeds

- Shayna contacted a lawn care company about coming out and taking care of the weeds in the sidewalks.
  - The question was asked where exactly is the DDA district?
    - This was going to be investigated for the next meeting, so that we would be sure of the DDA boundaries.
- Brad is going to confirm that DPW does not want to take care of this issue before we proceed with hiring an outside company.

### 7. NEW BUSINESS

#### A. City Sidewalks

- Kevin received a photo of the sidewalks near ACE being icy.
- Brad suggested having the City's part-time DPW worker come in on weekends when we receive snow to help clear the sidewalks sooner. The current part time employee is not in the union and is budgeted for 35 hours per week, the City has flexibility to adjust his schedule without incurring overtime costs.
  - When the snow blower is used to clear the heavier snow, it tends to leave a shallow layer of snow behind. This is due to the guards in place to help to keep it from catching the sidewalk.
- Shayna brought up that when Independent Bank is having their parking area plowed it is being pushed up onto the sidewalk and that it should be removed.
- Dennis Whitney made a motion Kevin second to buy a salt spreader for the side-walk tractor up to cost of \$1000.00; subject to Brad speaking to DPW

#### B. Depo

- Dennis Whitney informed the DDA board that the Depot power bill went down significantly since they switched to using LED lighting.

- Brad brought up that the DDA has a large credit at Bronner's that they should consider utilizing, maybe doing something with the Depot.
  - Shayna suggested expanding the lights out from the Depot throughout different parts of town, since so many people come to see them.
- Eric asked if there was some type of temporary pole, we could put up to put up Christmas decorations.
- Dennis Wiltse suggested that everyone bring ideas for Christmas Decorations to the next DDA meeting with pricing.

8. There will be no further business to be brought before the board. MOTION by Dennis Wiltse adjourn the meeting at 1:46, supported by Eric Richardson. Motion carried.

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Champagne Southworth  
City Clerk