

CITY OF STANDISH
DOWNTOWN DEVELOPMENT AUTHORITY
November 12, 2019
CITY COUNCIL CHAMBERS-399 E BEAVER STREET
STANDISH, MI 48658

1. CALL MEETING TO ORDER
Hillman called the meeting to order at 1:00 p.m.

2. ROLL CALL

PRESENT

Dennis Whitney, DDA Member
Kim Hadd, DDA Member
Curt Hillman, Chairman
Denny Wiltse, DDA Member(arrived at 1:07)
Kevin King, Mayor
Eric Richardson, DDA Member
Amanda Pomaville, DDA Member
Abby Moniz, Vice Chairman(arrived at 1:05)

ABSENT

Robert Wiltse, DDA Member

ALSO PRESENT

Peggy Burtch, Clerk/Treasurer City of Standish, Jerry Nelson, City Manager, Tifanie Tremble, Ryan Klenk

3. APPROVAL OF MINUTES
Moved by Whitney and supported by Hadd to approve the minutes of the October 8, 2019 meeting as presented. The motion carried.
4. APPROVAL OF AGENDA
Under Old Business King requested that Lighted Christmas Trees for the business district be added and under New Business Whitney requested that the Board discuss the need for a bucket truck.
5. PUBLIC COMMENT
Ryan Klenk appeared before the Board to inform them that the Community Center will be hosting a catered Christmas dinner on Saturday, December 7, 2019 beginning at 5:30 p.m. Klenk stated that tickets will be available soon.
6. APPROVAL OF FINANCIAL REPORT
Moved by Whitney and supported by King to accept the financial report as submitted. All yeas, motion carried.
7. OLD BUSINESS

A. MURAL PAINTING INFORMATION/ THE DESIGN COMPANY

Ryan Klenk, representing The Design Company, appeared before the Board with a proposal to place a 12 foot by 75-foot banner on the north side of a building on the corner of US 23 and M61. Klenk presented a sample and an estimated cost of \$3800.00 which did not include installation. Klenk stated that this estimate was for one banner, however it is possible to have interchanging banners that may match the season for an additional cost.

The Board reviewed the samples presented and discussed the possible pictures that would on the banner. They discussed color banners versus black and white.

Moved by D. Wiltse and supported by Whitney to approve the purchase of a 12 x 75 foot wall mounted banner from the Design Company at a cost not to exceed \$4000.00 to be placed on the north side of a building located on the southwest corner of US 23 and M61. The motion carried.

After discussion, it was determined that Klenk would prepare some more samples with different photos for the Board to review.

B. UPDATE/LIGHTING US 23-POLE PLACEMENT

Nelson stated that he had no information for the Board to consider at this time.

C. LIGHTED CHRISTMAS TREES/BUSINESS DISTRICT

King reported that the Standish Sterling Art Classes are not interested in doing the lighted Christmas trees for the business district, however King stated that the National Honor Society maybe willing to assist if the DDA was willing to pay for all the supplies.

Hadd stated that she had no issues with the DDA paying for the supplies for the trees and Whitney volunteered to pick up and ~~deliver~~ the trees to the businesses. Hadd stated that she would like to see the trees done and delivered prior to the Santa Parade on Friday, November 29, 2019.

After discussion regarding limiting the cost of the supplies, it was **Moved** by Hadd and supported by Pomaville to authorize the expense not to exceed \$2000.00 for up to 100 lighted Christmas trees for the DDA District to be made by the National Honor Society from Standish Sterling Community Schools. The motion carried.

8. NEW BUSINESS

A. DDA REPORTING REQUIREMENTS

Burtch reminded the Board about the requirements to be in compliance with PA 57 for the DDA. Burtch stated that copies of PA 57 had been emailed earlier to the Board Members and hard copies of the Act are available if the Board would like.

The Board discussed the requirements of the Act as they pertain to the project listings in the DDA Plan. Hillman stated that he is waiting for a call back from Senator Stamas to discuss the possibility of changing the law so that a grant program funded through the DDA would be allowable.

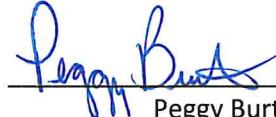
Moniz suggested that the DDA begin the process of placing decorative light poles along US 23 in the DDA District. Hillman and Nelson stated the first step for the process would be to hire an engineering firm to engineer the project. Nelson suggested that the DDA could do the project in phases. Nelson was asked to contact SSI for an engineering estimate for the placement of decorative lighting along US 23 in the DDA District.

B. BUCKET TRUCK DISCUSSION

Whitney asked that the Board consider the purchase of a bucket truck so the City crew would have an easier time putting up banners and Christmas decorations. D. Wiltse asked if the City shouldn't share in the cost of the truck. The Board discussed the advantages and disadvantages of renting versus a purchase. Hillman suggested that the City rent a lift for this season and the Board and City Council could investigate a new bucket truck in the next fiscal year.

9. ADJOURNMENT

There being no further business to be brought before this Board, **moved** by D. Wiltse and supported by King to adjourn the meeting at 2:07 p.m.



Peggy Burtch Clerk/Treasurer
City of Standish