

**DOWNTOWN DEVELOPMENT AUTHORITY**  
**REGULAR MEETING**  
**September 12th, 2023**

**1. CALL MEETING TO ORDER**

Chairman Dennis Wiltse called the regular Downtown Development Authority meeting to order at 1:00pm.

**2. PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by Chairman Wiltse.

**3. ROLL CALL**

Present: Wiltse, King, Richardson, Tremble, Klenk, Mori  
Absent: Whitney, Castle

**4. PUBLIC COMMENTS**

**5. APPROVAL OF AGENDA**

**MOVED** by Richardson and supported by Mori to approve the agenda.

All in favor

The motion carried.

**6. APPROVAL OF MINUTES**

Regular meeting - July 11, 2023, Minutes

**MOVED** by Tremble and seconded by Richardson to approve the minutes from the August 15, 2023, meeting.

All in favor

The motion carried.

**7. APPROVAL OF FINANCIAL REPORT**

**MOVED** by King and supported by Richardson to approve the financial report.

All in favor

The motion carried.

## 8. CURRENT BUSINESS

### A. Spartan Tire Update

- The seller has 30 days to remove all his belongings from the building.
- Only half of the commission was split between the buyer and seller, so Mason wrote an additional check for \$1,225.00, seller is responsible for the same amount
- The building will be insured under the city.
- More information from the land bank will be brought to us in September.

### B. Parking lot quote, Pyramid Paving, Forest & Cedar

- Pyramid Paving quoted the job at \$46,000.
- Oil prices are going up and the price will only go higher if we wait on the project.

**MOVED** by King and seconded by Richardson to use Pyramid Paving to pave the parking lot on Forest and Cedar.

All in favor

The motion carried.

### C. Street Lighting

- Mason will bring in an electrician to give him a quote on installation and placement of more street lights.
- Klenk will get a free solar sample to try out in town.

Discussion was tabled until the next meeting.

### D. Expand DDA District

- Mason attempted to contact to the Rogers City City Manager, they recently expanded their DDA district.
- Expanding would give the DDA move options for different types of projects.
- There are really no disadvantages to expanding.
- Mason will bring more information from Rogers City to the next meeting.

## 9. NEW BUSINESS

### A. Fireman Banners

- Mayor King reports that the people in the fire authority meeting have been asking how the banners are coming along.
- Klenk found the information in his emails and will get started on the project.

## 10. OTHER BUSINESS

## 11. ADJOURNMENT

Chairman Wiltse adjourned the meeting at 1:57pm.